

# Head of Knowledge Standardisation



**Hours:** 36.5 hours per week

**Contract:** Permanent

**Salary:** Competitive

**Leave:** 28 days plus 8 statutory

**Head Office:** 16 Summer Lane, Birmingham, B19 3SD

**Close Date:** 29th September 2023

## About us:

As light rail becomes an increasingly important solution to the UK's urban transport challenges, the Light Rail Safety and Standards Board (LRSSB) has evolved into the sector body responsible for centrally co-ordinating advances in light rail safety and setting recognised industry guidance and standards.

Everything we do is focused on improving safety and reducing the likelihood of risk, that's our reason for being here and it drives every decision we make as an organisation. We lead, support and work collaboratively with our members and stakeholders to deliver our shared future vision of safety within the light rail industry.

We fully believe that we are only as great as the people who work for us and are committed to providing a positive, healthy, and inclusive working environment where our people feel valued and respected. We offer a competitive salary, access to company Pension Scheme, 28 days of annual leave plus bank holidays, flexible working options which assist work-life balance, and the opportunity to be part of an ambitious forward-thinking organisation striving to achieve real difference.

## The role:

An exciting opportunity has arisen for a responsible, self-motivated, and dynamic individual to join our team. As part of this role you will lead, develop, and implement LRSSB's objective to provide ongoing knowledge transfer to the UK light rail sector.

You will also take the lead in providing support to the sector and its members in meeting their statutory requirements for guidance and standards adoption.

## More specifically, the duties and responsibilities are:

- Lead and coordinate work relating to standards, including input to developing UK Guidance and EU, ISO changes.
- Develop strategies to ensure that input to European and international standards reflects the UK position and to provide assurance that the UK framework of standards will achieve alignment with the European framework of standards.
- Maintain, develop, and improve the standards quality management system, including the provision of guidance and training to all relevant LRSSB staff and stakeholders, including standards committee members.
- Develop and implement effective strategies to communicate the portfolio of LRSSB standards and related activities to maximise the positive impact that standards have.
- Work with the sector to identify areas of need for guidance or assistance in maintaining and ensuring employee competency.
- Explore needs and requirements in response to industry enquiries and recommend a suitable response or approach to ensure that needs and requirements are met.
- Identify means of achieving safety and performance improvements through the identification of regulatory and policy opportunities and by monitoring technological advancements and international practice.

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## About you:

Ideally you will be professionally qualified to degree level or equivalent professional attainment, along with a good working knowledge of light rail legislation and working practices along with previous experience of working within a similar environment. Additionally, you will need to have the following qualities and experience:

- Relevant light rail sector experience (preferably 10 years)
- Commercial awareness and numerical skills with ability to evaluate costs
- Planning, organisational, problem solving and decision-making abilities
- Able to manage time commitments & priorities
- Able to develop and implement goals and strategies based on broader industry goals
- Able to act on own initiative and be able to take a creative, innovative approach as well as work as part of a team
- Excellent verbal and written communication skills with ability to give and receive feedback effectively
- Confidence to present findings
- Willingness to travel both UK wide and internationally.

## About your application:

For more details and to respond please apply to [ericapearson@lrssb.co.uk](mailto:ericapearson@lrssb.co.uk)

In your application, please provide a cover letter briefly setting out how you meet the essential experience, knowledge and skills needed to fulfil the post in addition to a current copy of your CV.

Applications to be received no later than: Friday 29th September - 17:00.

Interviews to be held on: TBC with candidates.

## Location:

16 Summer Lane, Birmingham, B19 3SD.

LRSSB are situated in a vibrant location just outside of the city centre, we are well-placed for transport links and encourage employees to take advantage of the active travel facilities we have such as bike storage and shower/changing facilities. We believe in a healthy work/life balance.